# PORTABLE COUNTER LARGE RECTANGLE
## HARDWARE & INSTALLATION INSTRUCTIONS



## WHAT'S INCLUDED:

- **(1) 15.5" WIDE BLACK LAMINATED COUNTERTOP (TOP SURFACE)**
- **(1) 15.5" WIDE SILVER BASE PANEL WITH TWO CUT-OUT HANDLES (BOTTOM SHELF / FLOOR BASE)**
- **(8) LEG PIECES – TOP & BOTTOM SECTIONS**
  - **(4) BOTTOM POLE PIECES**
  - **(4) TOP POLE PIECES**
- **ALL POLES ARE TELESCOPING AND PRESS-FIT — NO TOOLS REQUIRED**
- **NYLON CARRYING CASE**
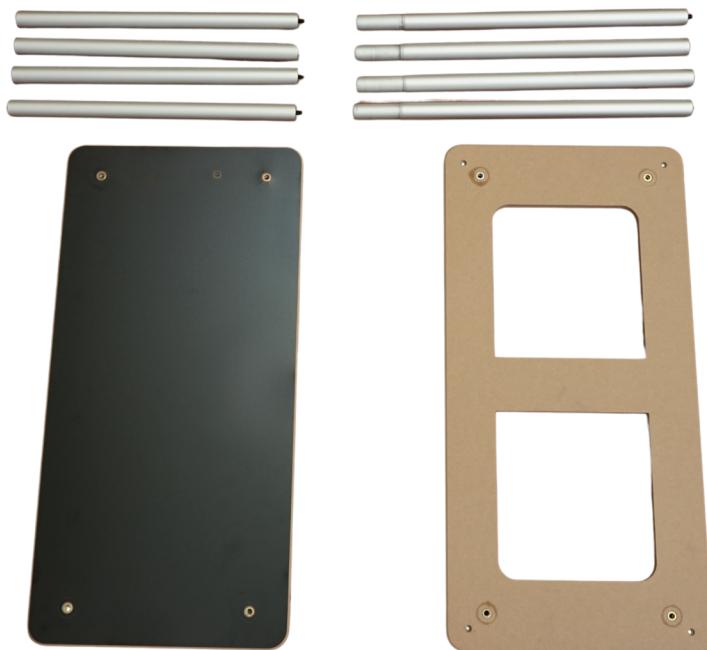
# PORTABLE COUNTER LARGE RECTANGLE
## HARDWARE & INSTALLATION INSTRUCTIONS CONTINUED



**STEP 1**

Turn the 15.5" wide black laminated countertop upside down on a flat surface.
Locate cylinder Leg piece with screw and align one top pole piece with a corner hole.



**STEP 2**

- Twist the pole clockwise to screw it securely into the corner insert.
- Repeat for all four corners.



**STEP 3**

- Twist the pole clockwise to screw it securely into the corner insert.
- Repeat for all four corners.
- Connect all top cylinder leg pieces



**STEP 4**

- Place the 15.5" wide silver base panel on the floor with the cut-out handles facing up.
- Repeat the same process as Step 2.



**STEP 5**

- Lower the countertop with attached legs onto the base, guiding each leg into the four corner holes.
- Press down until all legs are seated securely in the base.



**STEP 6**

- Lift the counter carefully and turn it upright.
- Your Large Rectangle Portable Counter is now fully assembled and ready to use.

OUTREACH
REACH MORE

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## HARDWARE & INSTALLATION INSTRUCTIONS CONTINUED
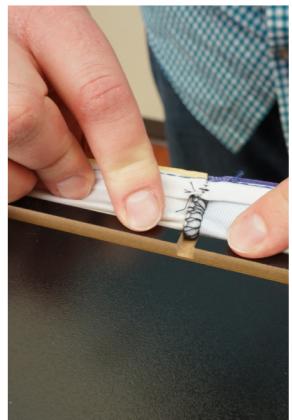
**STEP 1**
- Hold the sleeve with the graphic facing outward.
- Slide it down over the top of the frame.

**STEP 2**
- Press the stitched seam of the fabric firmly into the channel around the base panel.

**STEP 3**
- Work around the entire base, pushing the silicone beading fully into the edge groove.
- Smooth the fabric tight as you go to remove wrinkles.

**STEP 4**
- Pull the remaining fabric evenly around all four sides.
- Make sure the graphic is centered and straight.

**STEP 5**
- Finish seating the beading at the corners of the base panel.
- Double-check that all edges are fully pressed into the channel.

**STEP 6**
- Carefully flip the counter upright.
- Make final graphic alignment adjustments.

Outreach
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